



01323 430270

# YOUR HOME MOVE CHECKLIST

If you have any question about your upcoming move please call, David, Matt or Debbie on 01323 430270

We take great pride in what we do:






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## Guide to Moving - Introduction

We will make your home move as simple and easy as possible.

All of our residential home moves follow a simple tried and tested 6 step process:

- 1 From your initial enquiry you will speak with one of our dedicated Home Move Manager he or she will manage your entire move.
- 2 Your Home Move Manger will arrange to visit you in your home and discuss your 'move out' and 'move in' programme. They will discuss with you our moving services and assess the volume of your belongings.
- 3 Next you will receive a personalised quotation with a clear breakdown of costs and timescales for the move. This will include details of all timings, transport methods, moving services and the team members dedicated to your move.
- 4 We know you need time to read and compare quotes, which is why your Home Move Manager will always be on hand to answer any questions you may have.
- 5 When you have made your decision, your Home Move Manager will ensure that everything runs smoothly. If required our dedicated removals team will see that everything is logically packed, secured and boxed.
- 6 On the day of your move, the removals team will ensure a seamless delivery of your precious belongings to your new home and unpack them if you require allocating them to the rooms you have labelled.

The following Home Move Guide will help you plan for the big day. 

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## Guide to Moving - Checklist:

It's said, that moving house is one of life's most stressful events, so we've put together an easy-to-follow moving checklist to help you plan and relax on the big day...

### 4 WEEKS PRIOR TO YOU MOVING DATE:

- Notify your local council and check if you are due a council tax rebate.
- Inform regular subscription services of your new address.
- Arrange for utility connections at your new home.
- Notify utility suppliers of your move.
- Arrange your mail redirection.

### 3 WEEKS PRIOR TO YOU MOVING DATE:

- Consider plants and pets on moving day talk to us, we are here to advise.
- Make a sketch plan of your new home to determine the placement of furnishings.
- Transfer insurance to cover contents at your new home.
- Start to run down the contents of your freezer.

### 2 WEEKS PRIOR TO YOU MOVING DATE:

- Rearrange your cable / digital television if appropriate
- Inform friends and family of your new address.
- Dispose of any flammables such as petrol.

- FOR A CHECKLIST - 1 WEEK BEFORE YOUR MOVE - PLEASE SEE OVER THE PAGE

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## Guide to Moving - Checklist Final Week and Last 24 Hours:

### 1 WEEK PRIOR TO YOU MOVING DATE:

- Drain fuel from lawnmowers and other garden equipment.
- Rearrange your telephone, TV and Internet service.
- Pack / empty your loft and / or sheds.

### 1 DAY PRIOR TO YOUR MOVE:

- Disconnect your cooker, washing machine and dishwasher.  
(Talk to us, as we can help with this.)
- Take utility meter readings, electricity, gas and water.
- Take down pictures, mirrors, curtains and blinds.
- Empty the washing machine and rinse out.
- Empty the dish washer and rinse out.
- Defrost the freezer.

### ON THE DAY OF YOUR MOVE:

- Make sure you have personally taken cash and jewellery with you to your new home.
- Take utility meter readings, electricity, gas and water at your new home.
- Make sure plants are drained of excess water.
- Label keys ready for the new owners.
- Relax, sit back and let us do all the work

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